



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

November 15, 2023
AGENDA ITEM #2

Approve the minutes from the
October 25, 2023 Regular Board
Meeting

Strategic Plan Relevance: Service
Department: Legal
Contact: Geoff Petrov, General Counsel
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on motion to approve minutes

Description/Background: Approve the attached draft minutes for the October 25, 2023, Regular Board Meeting.

Backup provided: Draft minutes October 25, 2023, Regular Board Meeting

MINUTES
Regular Meeting of the Board of Directors of the
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, October 25, 2023
9:00 a.m.

This was an in-person meeting. Notice of the meeting was posted October 20, 2023, online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins, Vice Chair Nikelle Meade, Board Members David Armbrust, Mike Doss, Heather Gaddes, Ben Thompson, and David Singleton were present.

**An archived copy of the live-streamed audio of this
meeting is available at:**

<https://mobilityauthority.new.swagit.com/videos/277494>

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:02 a.m. and had each Board Member state their name for the record.

1. Welcome and opportunity for public comment.

No comment was provided.

2. **Audit Committee Meeting:**

Chairman Jenkins recessed the regular meeting of the Board of Directors and David Singleton, Chairman of the Audit Committee, called the Audit Committee Meeting to order at 9:03 a.m.

- A. Audit Committee meeting called to order by Committee Chairman Singleton.
- B. Jose Hernandez, Chief Financial Officer, introduced auditors Joel Perez, Partner, Marc Sewell, Partner and Tino Robledo, Senior Manager with RSM US, LLP.

Marc Sewell, Partner, RSM US, LLP presented the Fiscal Year 2023 Audit Reports.
- C. Discuss, consider, and take appropriate action to accept the Fiscal Year 2023 Audit Reports.

Following the Board discussion, Audit Committee Chairman Singleton entertained a motion to accept the Fiscal Year 2023 Audit Reports.

MOTION: Accept the Fiscal Year 2023 Audit Reports.

RESULT: Approved (Unanimous); 7-0

MOTION: Nikelle Meade

SECONDED BY: Heather Gaddes

AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

NAY: None.

ADOPTED AS: **RESOLUTION NO. 23-039**

D. Adjourn Audit Committee.

David Singleton adjourned the Audit Committee and Chairman Jenkins reconvened the regular meeting of the Board of Directors 9:12 a.m.

Consent Agenda

3. Approve the minutes from the September 27, 2023 Regular Board Meeting.
4. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.

ADOPTED AS: **RESOLUTION NO. 23-040**

MOTION: Approve Item Nos. 3 and 4.

RESULT: Approved (Unanimous); 7-0

MOTION: Ben Thompson

SECONDED BY: Mike Doss

AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

NAY: None.

Regular Items

5. Accept the unaudited financial statements for August and September 2023.

Presentation by Jose Hernandez, Chief Financial Officer.

MOTION: Approve the unaudited financial statements for August and September 2023.

RESULT: Approved (Unanimous); 7-0

MOTION: David Singleton

SECONDED BY: Nikelle Meade

AYE: Armbrust, Doss, Gaddes, Jenkins, Meade,
Singleton, Thompson
NAY: None.

ADOPTED AS: RESOLUTION NO. 23-041

6. Discuss and consider amending the Mobility Authority Policy Code § 301.002 to modify the minimum toll rates for the Mopac Express Lanes and adding a new Mobility Authority Policy Code § 301.0075 regarding Prepaid License Plate Billing.

Presentation by Jose Hernandez, Chief Financial Officer.

MOTION: Amend the Mobility Authority Policy Code § 301.002 to modify the minimum toll rates for the Mopac Express Lanes and adding a new Mobility Authority Policy Code § 301.0075 regarding Prepaid License Plate Billing.

RESULT: Approved (Unanimous); 7-0
MOTION: Heather Gaddes
SECONDED BY: Mike Doss
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade,
Singleton, Thompson
NAY: None.

ADOPTED AS: RESOLUTION NO. 23-042

7. Discuss and consider modifying the annual toll rate escalation becoming effective January 1, 2024 and possible action if necessary.

Presentation by Jose Hernandez, Chief Financial Officer.

8. Discuss and consider adopting the five-year capital plan.

Presentation by Jose Hernandez, Chief Financial Officer and Mike Sexton, Director of Engineering answered questions.

Prior to adoption, the Board unanimously voted to amend the five-year capital plan to increase the annual allocation for trails by \$4 million in future years for a total of \$5 million per year for trails in years 2 thru 5 of the capital plan. David Armbrust provided the motion for the amendment to the capital plan and Nikelle Meade seconded.

MOTION: Adopt the five-year capital plan with amendment.

RESULT: Approved (Unanimous); 7-0
MOTION: Mike Doss
SECONDED BY: David Armbrust
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade,
Singleton, Thompson
NAY: None.

ADOPTED AS: RESOLUTION NO. 23-043

9. Discuss and consider approving an interlocal agreement with the Cameron County Regional Mobility Authority for transaction processing services.

Presentation by Tracie Brown, Director of Operations.

MOTION: Approve an interlocal agreement with the Cameron County Regional Mobility Authority for transaction processing services.

RESULT: Approved (Unanimous); 7-0
MOTION: Heather Gaddes
SECONDED BY: David Singleton
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade,
Singleton, Thompson
NAY: None.

ADOPTED AS: RESOLUTION NO. 23-044

10. Discuss and consider approving a contract with Kapsch TrafficCom USA, Inc. to provide intelligent transportation system performance-based maintenance services for the Mobility Authority's toll system.

Presentation by Greg Mack, Director of Information Technology.

MOTION: Approve a contract with Kapsch TrafficCom USA, Inc. to provide intelligent transportation system performance-based maintenance services for the Mobility Authority's toll system.

RESULT: Approved (Unanimous); 7-0
MOTION: Mike Doss
SECONDED BY: David Singleton
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade,
Singleton, Thompson

NAY: None.

ADOPTED AS: **RESOLUTION NO. 23-045**

11. Discuss and consider approving a contract with Deloitte Consulting, LLP for enhancement development of the Mobility Authority's Data Platform System.

Presentation by Greg Mack, Director of Information Technology.

MOTION: Approve a contract with Deloitte Consulting, LLP for enhancement development of the Mobility Authority's Data Platform System.

RESULT: Approved (Unanimous); 7-0

MOTION: Nikelle Meade

SECONDED BY: Ben Thompson

AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

NAY: None.

ADOPTED AS: **RESOLUTION NO. 23-046**

Briefings and Reports

12. Quarterly updates.

Presentation by Mike Sexton, Director of Engineering.

- A. 183A Phase III Project
- B. 183 North Mobility Project
- C. Barton Skyway Ramp Relief Project

13. Executive Director Board Report

Presentation by James M. Bass, Executive Director.

- A. IBTTA Annual Meeting.
- B. Agency performance metrics.
 - (i) Roadway performance
 - (ii) Call-Center performance

Executive Session

Chairman Jenkins announced in open session at 11:32 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

14. Discuss the exchange or purchase of one or more parcels or interests in real property owned by the Mobility Authority and related legal issues as authorized by §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property; Closed Meeting).
15. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
16. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects and toll system improvements, as authorized by §551.071 (Consultation with Attorney).
17. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 12:34 p.m.

Note: David Armbrust and Mike Doss left the board meeting during Executive Session and Ben Thompson joined the dais following adjournment.

Regular Items

18. Adjourn Meeting.

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 12:34 p.m.